

UNIVERSITY OF ROCHESTER

ARTS, SCIENCES AND ENGINEERING

DISSERTATION CHECKLIST

This checklist ensures that all required elements of the dissertation are included. The completed and signed checklist must be uploaded along with other supporting material. As a reminder, committee approval must be received by the AS&E Graduate Studies Office at least 15 working days prior to the defense. Therefore, the dissertation must be registered at least 25 working days before the defense to allow the committee 10 working days to approve. You must also adhere to any department specific requirements beyond this timeline. Please contact the AS&E Graduate Studies Office (ASEgradstudies@rochester.edu) with any questions.

CHECKLIST ITEMS:

The advising record accurately reflects the Program of Study.....

The student has taken their qualifying exam more than 6 months before defense.....

All formatting has been reviewed according to the [Thesis Manual](#).....

The title page is formatted accurately.....

All required front matter is included:

Title page.....

Dedication (optional).....

Table of Contents.....

The appropriate front matter is included in the table of contents.....

Biographical Sketch.....

Acknowledgements (optional)

Abstract.....

Contributors and Funding Sources.....

List of Tables/Figures/Schemes/Symbols (where applicable).....

The page numbers are consistent with the table of contents.....

By signing this form I acknowledge that I have reviewed the formatting of my dissertation and understand that if formatting errors are present I will be required to address them before my final dissertation is accepted.

Student Signature

Date

Graduate Coordinator Signature

Date